

10-02-2020

INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE

3rd Meeting of Internal Quality Assurance Cell (IQAC) will be held on 17-02-2020 (3.00PM-5.00PM) at IQAC Room for monitoring the progress and functioning of academic and administrative units. All the members are requested to attend the meeting.

Agenda:

1. Action taken report on resolution of previous IQAC meeting.
2. Any other by committee members
3. Any other point with permission of Chair.



Chairman
IQAC
PRINCIPAL

CHENNAI INSTITUTE OF TECHNOLOGY
SARATHY NAGAR, NANDAMPAKKAM POST
KUNDRATHUR, CHENNAI - 600 069.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the 3 rd IQAC Meeting, Dated 17-02-2020	
Venue: IQAC Room Time : 3.00 PM	
Committee Members & Others Present	Mrs. S. Sridevi, Dr. J. M. Mathana, Dr. P. Partheeban, Mr.R.Ramesh, Mr.D.Kannan, Mr.S.Rahul, Dr.B.Sundarambal Dr. B. R. Ramesh Babu, Dr.L.Iyyappan, Dr.B.Muthukumar, Dr.R.Dhanagopal, Dr.A.Dhanasekar, Dr.M.Ettappan Dr.A.Srinivasan
Leave/ Absence:	-

Sl.No	AGENDA	DISCUSSION	DECISIONS/ACTION TAKEN	RESPONSIBILITY
1.	To discuss on improvising and approving the minutes of previous IQAC meeting	The minutes of last meeting were read, discussed and approved.	The documents submitted by assigned officials are approved and instructions were passed for implementation with immediate effect.	IQAC Coordinator to ensure the implementation
2	Action taken report on Resolution of previous IQAC meeting	The IQAC coordinator along with the team of 2 faculty members has monitored the action taken based on the resolution of previous meeting.	The in charges are requested to complete the pending works.	In charges as finalized in Meeting
3	NPTEL: Progress review	The total number of candidates enrolled for the NPTEL local chapter has to be increased from the previous year.	Awareness was created among students regarding the benefits of pursuing NPTEL / SWAYAM courses.	IQAC member

4	Promoting electives/courses offered by Industries	MoU with Leading industries will enable students to study the elective courses proposed by the industries.	In this regard, a design thinking workshop can be conducted for our students and faculty.	IQAC members
5	Promoting faculty to publish papers	Promoting faculty to publish papers in Scopus/Web of Science Journals and reviewing their performance periodically	The program coordinators are informed to make follow up on the action.	IQAC members
6	AICTE CII Survey	Committee members recommended to participate in AICTE CII survey	That it would improve the perception of institution by securing a rank.	IQAC members
7	NIRF and ARIIA	The members encourage the institution to apply for NIRF and ARIIA.	College is encouraged to apply for ARIIA ranking 2019.	IQAC members
8.	NAAC Reassessment	In 1 st Cycle the institute is awarded with B+ Grade. The Management has instructed to plan for reassessment after one year	The IQAC Coordinator with all Program Coordinator has to go through the reports and identify LPKI,MPKI and propose road map for improvements. Actions also to be planed for sustainability of HPKI.	IQAC members

9.	Vote of Thanks	On behalf of the IQAC Dr. R. Dhanagopal conveyed vote of thanks to Chairman and all members for attending the meeting and suggestions		
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Copy to:

1. All Members of IQAC
2. All Faculties
3. All Assigned Officials



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