

MINUTES OF THE PLANNING & MONITORING BOARD MEETING
HELD ON 12.01.2021 AT 03.00 P.M IN THE CONFERENCE HALL

The following members were present.

S. No	NAME	DESIGNATION
1.	Mr. P. Sriram Chairman, Parthasarthy Seeniammal Educational Trust, Chennai	Chairman & Industrialist
2.	Dr.A.Ramesh Principal, Chennai Institute of Tech. Chennai - 69	Member Secretary
3.	Dr.G.Uma Prof / EEE Anna University, Chennai -25	University Nominee
4.	Dr.Subramanian Ramakrishnan Location Leader, IBM, Chennai	Industrial Expert
5.	Dr.A.Sivabalan Lead Analyst, NEC, Chennai	Industrial Expert
6.	Dr.B.R.Ramesh Bapu HOD – Mechanical Engg & Dean Research Chennai Institute of Technology, Chennai	Member
7.	Dr.V.Dhinakaran, Associate Professor, Chennai Institute of Technology, Chennai	Member
8.	Dr.M.Ettappan HOD – EEE Chennai Institute of Technology, Chennai	Member
9.	Dr.R.Menaka HOD – ECE Chennai Institute of Technology, Chennai	Member
10.	Dr.B.Sundarambal HOD – CSE Chennai Institute of Technology, Chennai	Member
11.	Dr.B.Anuradha HOD – Civil Engineering Chennai Institute of Technology, Chennai	Member
12.	Dr.Ezhilarasan HOD – Mechatronics Engineering Chennai Institute of Technology, Chennai	Member

13.	Prof. Vidhyarayan HOD - Science & Humanities Chennai Institute of Technology, Chennai	Member
14	Dr. R. Balamarali Head - Placement & Training Chennai Institute of Technology, Chennai	Member
15	Prof. R. Ramesh Associate Professor / CSE Chennai Institute of Technology, Chennai	Member
16	Dr. S. Pavithra, Assistant Professor, Chennai Institute of Technology, Chennai	Member
17	Mr. C. Hariharasudhan, Assistant Professor, Chennai Institute of Technology, Chennai	Member
18	Mr. M. D. Vijaya Kumar, Assistant Professor, Chennai Institute of Technology, Chennai	Member
19	Mr. P. Shanmugaselvan, Assistant Professor, Chennai Institute of Technology, Chennai	Member
20	Mr. A. Sivabalan, Assistant Professor, Chennai Institute of Technology, Chennai	Member
21	Dr. R. Karthikeyan Professor of ECE Chennai Institute of Technology, Chennai	-
22	Mr. S. Prakadesh Head, CITBIF Chennai Institute of Technology, Chennai	-

Dr. A. Ramesh, Principal and Member Secretary of Planning and Monitoring Board welcomed the members for the meeting.

The items in the agenda were taken for discussion one by one.

ITEM 01: MINUTES OF THE PREVIOUS MEETING OF THE PLANNING & MONITORING BOARD HELD ON 17.11.2019.

The Principal placed before the board the minutes of the previous meeting of the Planning and Monitoring Board.

- The members of the committee approved the minutes of the meeting of the Planning & Monitoring Board held on 17.11.2019.

ITEM 02:**ACTIVITIES REPORT ON THE MINUTES OF THE PREVIOUS MEETING**

The Dean Planning and Development presented the activities report on the minutes of the previous meeting.

- The members of the committee appreciated the efforts taken to implement the suggestions and recommendations provided by the members in the previous meeting.

ITEM 03:**THE ADMISSION STATUS OF 2020-21**

The Dean Planning and Development placed before the board the details of admission status for the academic year 2020-21.

- The members were appreciated the effort taken by the management and faculty members in admission status.
- The members suggested to follow the same strategy to increase the admission.

ITEM 04:**THE ACTIVITIES OF THE DEPARTMENTS**

The Dean Planning and Development presented in detail the activities of the various Departments.

- The members of the committee advised to strengthen further after the discussion.

ITEM 05:**THE RESULTS OF ANNA UNIVERSITY EXAMINATIONS**

The Dean Planning and Development presented the analysis of the results of Anna University examinations for the academic year 2019-20.

- Dr.Subramanian Ramakrishnan told that the results are commendable

ITEM 06:**THE STATUS OF R&D ACTIVITIES**

The Dean Planning and Development presented the status report on R&D activities and proposals sent to various funding agencies.

- Dr.A.Sivabalan informed to include the start date and end date for R & D projects in the report
- Dr.G.Uma asked to verify the status of DST-FIST project
- The members of the committee noted and advised to strengthen further the R&D activities (including publications and patents).

ITEM 07:**THE CO-CURRICULAR AND EXTRA-CURRICULAR ACTIVITIES**

The Dean Planning and Development presented a detailed report on co-curricular and extra-curricular activities of the college in detail.

- The members of the committee appreciated the co-curricular and extra-curricular activities conducted in the college. They were impressed with the achievements by our students in sports, NSS and YRC activities and Tractor design competition. They advised that steps may be taken to strengthen further the various activities.
- Dr. Subramanian Ramakrishnan asked to include the various awards received by students, faculty and institute such as
 - AICTE-CII Survey Best Industry Linked Mechanical Engineering Institution
 - CII MILCA Award Silver
 - IBM Hack Challenge award
 - PEGA Global Software Hackathon Community Award
 - Smart India hackathon - Missing Semicolon Award
 - Smart India hackathon - ZLIQ Award

ITEM 08: THE PLACEMENT AND TRAINING ACTIVITIES

The Dean Planning and Development presented a report on placement and training activities of the college. Placement officer explained various steps taken for placement and Training activities.

- Members appreciated the efforts taken for conducting more Training programs.
- Dr. A. Sivabalan expressed that the numbers are impressive. Further he told to implement the open source software applications for students' projects since most of the companies are now moving towards open sources software applications
- Dr. Subramanian Ramakrishnan highlighted that during pandemic situation placement achievement, and he asked to watch out how the placement is changing due to pandemic

ITEM 09: ADDITIONS IN INFRASTRUCTURE, EQUIPMENT AND LIBRARY

The Dean Planning and Development placed before the board the additions in infrastructure, Purchase of Lab equipment, library books etc.

- The members of the committee made note of the additional purchase of lab equipment, library books, journals etc.

OTHER POINTS DISCUSSED

- Mr. P. Sriram, Chairman of CIT expressed the following points

- ✓ Development in the campus
 - ✓ Need fix NIRF ranking target
 - ✓ Research progress and reason for not performing
 - ✓ Distribute the agenda and notes before one week to all the members
- The Principal informed that the Institution wishes to apply for *Autonomous* status with effect from 2021-22. The members appreciated and recommended for the application of *Autonomous* status with effect from 2021-22.
 - Dr. R. Karthikeyan briefed about the research activities of *Non-linear dynamics* system in CIT
 - Mr. S. Prakadesh explained about the activities and plan of action of CITBIF

The members while appreciating good performance of the college in various activities insisted that all efforts are to be taken for growing admissions.

Dr. A. Ramesh – Principal, proposed the vote of thanks to all the members of the Planning & Monitoring Board and expressed gratitude for their sustained involvement and for making the meeting of the Planning & Monitoring Board a grand success.


PRINCIPAL

Approved

